



Governor Kim Reynolds  
Lt. Governor Adam Gregg  
Adam Steen, Director

January 27, 2021

To: All Potential Bidders  
From: Julie Janssen, Purchasing Agent  
Subject: RFB0321005028 Onsite Medical Imaging Services

### Addendum One

**Please amend the subject RFB to include answers to the following timely received questions:**

- Q1. I am not familiar with the Purchasing Card Program (P-Card), can you explain this and is it something different from the payment plan we already have in place with you?**
- A1. The Purchasing Card Program is an alternative payment available to State Agencies other than monthly invoicing from a vendor. The State Pcard a commercial credit card program administered by the Department of Administrative Services (DAS) Central Procurement to facilitate the acquisition of goods and services by State agencies. Purchasing cards are used in accordance with procurement and accounting statutes and administrative rules specified in the Code of Iowa, Iowa Administrative Code, and DAS policies and procedures.**
- Q2. Section 3, 3.1.1, 3.1.2, 3.7, 3.7.1 regarding Anamosa site, we cannot take our equipment on site. They have an x-ray room they would like us to use. At first, they did not want us to read the images, now they do. They would have to connect our PACS to their software so we can get the images from their system. If this cannot happen, we will not be able to bid for the services. Is an explanation to all the #3 section numbers listed be acceptable if I put a response in Attachment A?**
- A2. Yes this is acceptable**
- Q3. Section 3.7.5, our Compliance department does not like the wording of that paragraph and needs it to be clarified. Can I also make those edits/amendments in Attachment A?**
- A3. Yes this is acceptable, but it will be reviewed and may not be accepted.**
- Q4. I will need to put in an amendment to Section 3.8 that a prison staff employee/guard will need to be present with our technologist during examination and not left alone with the inmates. Will that be acceptable?**
- A4. Yes this is acceptable**
- Q5. We do not have a Standard of Conduct (3.4.3). I can attach our safety and policy procedures which consists of approximately 10 pages each? I can add them as an attachment?**
- A5. Yes this is acceptable**
- Q6. Copies of the resumes of the BTX staff which will be utilized amongst the facilities will be around 20 pages. I will add them as an attachment as well. How big of a file will be able to go through to you? I don't want it to bounce back.**

A6. Iowa Vendor Self Service will only accept uploads under the size of 10,000 KB each. You may need to upload several documents.

**Please acknowledge receipt of this addendum by signing in the space provided below, and return this letter with your offer (do not send back separately).**

I hereby acknowledge receipt of this addendum.

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Signature

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Date

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Typed or Printed Name